

## Confirmation of the setup of your Direct Debit instruction



Mrs Emily Gilmore

Seccl Custody Ltd  
20 Manvers St  
Bath  
BA1 1JW

27  
LONG HANDSTONES  
GB  
BS30 8AP

12th February 2024

Dear Mrs Emily Gilmore

Please check the details below ensuring your details are correct.

Account Holder	<b>Mrs Emily Gilmore</b>
Sort code	<b>XX-XX-14</b>
Account number	<b>XXXX4050</b>
Service User Name:	<b>Seccl Custody Ltd</b>
Reference:	<b>02JB248</b>

If any of the above details are incorrect please contact Customer Services as soon as possible at **operations@seccl.tech**. If your details are correct you do not need to do anything and your Direct Debit will be processed as normal. You have the right to cancel your Direct Debit at any time. A copy of the Direct Debit Guarantee is below.

Yours sincerely,

Seccl Custody Ltd

### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your payments Seccl Custody Ltd will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you

request Seccl Custody Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by Seccl Custody Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when Seccl Custody Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.